



Private Bag X9043, PIETERMARITZBURG, 3200

SCM

Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, 3201

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MINUTES OF MEETING: BRIEFING SESSION

Minutes of meeting for Tender no: ZNB 01544/00000/00/HOD/INF/22/T- THE CONSTRUCTION OF THE WHITE UMFOLOZI RIVER BRIDGE NO 36.00 AND GRAVEL LINK ROAD D2047 FROM KM 7.318 TO KM14.00 IN THE ZULULAND DISTRICT UNDER EMPANGENI REGION

Date: 31 JANUARY 2023

Time: 10:00 PM

Venue: Virtual briefing on Microsoft teams

Procedural matter	Person
Opening and welcome:	Mrs. S Mbelu
Opened and introduction of members present: Mr Njabulo Vezi Mr. P Thaver	Mrs. S Mbelu
Bidding process	Mrs. S Mbelu
<ol style="list-style-type: none"> 1. The session is being recorded for minutes purposes. 2. The advert did state that the meeting will start at 10:00 and was compulsory. 3. Administrative queries must be directed to Mr Sandile Nkala 4. All technical questions must be addressed to Mr. P Thaver 5. There are three (3) stages of Evaluation: <ol style="list-style-type: none"> a) 1st Administrative Compliance b) 2nd Functionality c) 3rd Price 6. To be eligible to bid for this Tender you need to be: <ol style="list-style-type: none"> a) Registered and Active on CSD b) Tax Compliant c) Registered and Active on CIDB d) Be a CIDB grading of 8CE or above e) to comply with the Functionality Criteria 7. Only locally produced or locally manufactured goods that meet the stipulated minimum threshold for local production and content will be considered. 	



- 8. Due to COVID Risks briefings are held virtually, but bidders are encouraged to visit site locality map and coordinates are on page T7
- 9. Tender data will have precedence in the interpretation of any ambiguity or inconsistency between the tender data and the standard conditions of tender.
- 10. Tender Closes 03 March 2023 at 11:00 no late entries will be considered.
- 11. Validity period is 24 weeks from date of closing of tender – 11:00 24 February 2023
- 12. Bidders are advised to obtain their own copies of the relevant acts, regulations and standards referred to in this document.

1st Stage: Administrative Compliance:

Bidders must be active on the CSD by the date of closing for this bid and each member of the joint venture has to be registered on the CSD.

Need to be registered and active on CIDB, and need to be of a grading of 7CE or higher.

None of the respondents or its principals may be listed on the register of tender defaulters, and all person listed as prohibited to do business with the state will be eliminated.

The department reserves the right that over and above using any legal remedy, will cancel this Tender..

While not compulsory it is advisable that bidders visit the site, site map with coordinates can be found on page T7 of document.

This Tender closes on 24 February 2023 at 11h00, no late entries will be accepted.

Only Original documents filled in ink deposited in the Tender Box will be accepted.

The tender box is situated at the Department of Transport Head Office, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg.

Submissions must be clearly sealed and clearly identified by tender number, description and closing date.

Bid documents must be written legibly.

Ensure that everything has been signed, and completed.

Be sure that you have declared everything, any Company in which Directors have an interest in other companies.

Bid Validity is 24 weeks from date of closing, therefore calculated from 11:00 24 February 2023 .

Bidders to ensure that every returnable documents are fully completed, signed and submitted.

Functionality	Mr. P. Thaver
<ul style="list-style-type: none"> • <u>Contracts Manager</u> <ul style="list-style-type: none"> ○ Must be professionally registered with ECSA and / or SACPCMP (Pr Eng / Pr Tech Eng / Pr Techni/Pr CPM or Pr CM only) ○ <u>Construction Experience : Years of relevant experience - calculated post qualification:</u> 10 years and above = 5; 9 years = 4; 8 years = 3; 7 years = 2; 6 years = 1; 0-5 years = 0 • <u>Construction Manager (Senior Site Agent)</u> 	



- Minimum LIC NQF 5 "Manage Labour-Intensive Construction Processes" or equivalent Quality Council for Trades and Occupations (QCTO) qualifications at NQF level 5 or 7.
- Years of relevant experience: 13 years and above = 5; 11-12 years = 4; 9-10 years = 3; 7-8 years = 2; 5-6 years = 1; 0-4 years = 0
- Foreman / Supervisor (weight = 15):
 - Minimum LIC NQF level 4 "National Certificate: Supervision of Civil Engineering Construction Processes
 - Years of relevant experience: 5 years and above = 5; 4 years = 4; 3 years = 3; 2 years = 2; 1 years = 1; 0 years = 0
- Tenderers Relevant Experience: (Construction) Previous Similar Projects.
 - The evaluation will consider the nature of the reference projects, scope of services provided, and Employer/Client completion certificate.
 - (Appointment letters and Final Approval Certificates/ Completion Certificates to be provided with contact details of references.
 - (Appointment letters and Final Approval Certificates/ Completion Certificates for projects completed older than 15 years will not be considered as proof of experience)
 - List number of completed Structures projects
 - CONSTRUCTION EXPERIENCE (weight = 40):
 - Appointment Letters and Final Approval Certificates/ Completion Certificates for 5 projects and above = 5
 - Appointment Letters and Final Approval Certificates/ Completion Certificates for 4 projects and above = 4
 - Appointment Letters and Final Approval Certificates/ Completion Certificates for 3 projects = 3
 - Appointment Letters and Final Approval Certificates/ Completion Certificates for 2 projects = 2
 - Appointment Letters and Final Approval Certificates/ Completion Certificates for 1 project = 1
 - Appointment Letters and Final Approval Certificates/ Completion Certificates for 0 projects = disqualification

Work Scope	Mr. P Thaver
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The project comprises of the construction of 180m Long x 9.62m wide White Mfolozi River Bridge structure as well the 7 km gravel road D2047.

The Works to be carried out include the following main activities:

- (a) Establishment on site and clearing and grubbing.
- (b) Provision of traffic accommodation facilities.
- (c) Survey requirements.
- (d) Construction of all road layers.



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- (e) Construction of bridge.
- (f) Road prism drainage.
- (g) Construction of erosion protection measures (gabions, stone pitching, etc.)
- (h) Installation of guardrails.
- (i) Finishing and cleaning up of the road and road reserve.
- (j) Continuous quality control over materials and workmanship, and compliance with the Particular Specifications with regard to environmental management and occupational health and safety, during all the above construction activities.
- (k) Removal of all site establishment facilities and constructional plant on completion of the Works.
- (l) Making good of any defects during the Defects Liability Period.

Completion of the attendance register	To be done electronically.
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Q & A

Q. Ms Roseanne

- 1. When could we expect the drawings?

A. Mr P Thaver

1. Drawings would be sent out to all the attendees of the briefing, there is already a link created link that will be shared by everyone who attended the briefing

Q. Mr Handi

- 2. Can you kindly share excel BOQ

A. Mr Thaver

Yes, the excel view will be shared as well

Closure:	Chair closed the meeting at 11:15
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Approval by officials who attended the meeting

The minutes are a true reflection of the deliberations held.

Name	Designation	Signature	Date
Mrs. S Mbelu	SCM		13/02/23
Mr N Vezi	TIDS		